

Hardware & Software Requirements

In order to have a successful learning experience in your online courses, Gupton-Jones College of Funeral Service recommends that your primary computer meets or exceeds the following specifications for their courses. ProctorU will be used for online test taking and Moodle is utilized as the learning management system through which your courses will be delivered. Distance Learning students must also have a webcam in order to take online proctoring exams. In addition, please refer to the “Notes” section for other important information.

Technical Requirements	Learning Management System	Test Taking
	Moodle	ProctorU
Operating System - PC	Windows 7 (or later)	Windows Vista (or later) (Windows 10 S is not supported)
Operating System - MAC	MAC OS X 10.6.8 (or later)	MAC OS X 10.5 (or later)
Processor	Pentium 1GHz	Pentium 1GHz
Hard Drive/Space Available	6GB	6GB
RAM - PC	2GB	1024 Mbps (2GB recommended)
RAM - MAC	4GB	4GB
Display/Video Card	Capable of 1280x800 resolution and 16-bit color	Capable of 1280x800 resolution and 16-bit color
Web Camera	N/A	640x480 Resolution or higher
Audio Card	Sound Blaster compatible, 16-bit sound card	Sound Blaster compatible, 16-bit sound card
Audio Device	Headset with microphone or speakers with built-in or separate microphone	Headset with microphone or speakers with built-in or separate microphone
Internet Connection	Broadband/DSL	Broadband/DSL
Web Browser*	IE 10 - FireFox 11 - Chrome 18 - Safari	IE 10 - FireFox 11 - Chrome 18 - Safari
Download Speed		1.5Mbps
Upload Speed		1Mbps
Ports		1935, UDP/TCP

Software Required

Microsoft Office Suite 7.0 (or later) – you will receive this as part of your enrollment

Adobe Acrobat Reader – download [here](#)

Flash Player – download [here](#)

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Items Recommended

Printer

Scanner

Notes

1. Students are required to have regular access to a computer that meets or exceeds the minimum specifications for online courses
2. It is strongly recommended that you have malware protection installed and running regular updates on your computer system
3. *Netscape, Opera, AOL and other proprietary browsers may not be supported
4. For those who may access courses from their place of employment, as well as the military, often place restrictions on the type of content allowed through the organization's firewall or network security. This may affect your ability to access your online courses from work and is beyond PMC's ability to predict or control
5. If you are unable to meet purchase, or meet, the recommendations and/or the requirements stated above, please research methods to meet these
 - a. Public libraries often provide free computer and internet usage
 - b. Local electronics stores will have printers/scanners that may charge you to use them
 - c. Friends and family may assist you with purchases or in using their equipment
 - d. If you reside in the area of the College, the College has computers, scanners and printers that may be accessed
6. Moodle Installation Requirements: https://docs.moodle.org/23/en/Installing_Moodle
7. Moodle Contact: <https://moodle.org/mod/page/view.php?id=8191>
8. ProctorU Technical Requirements: <https://www.proctoru.com/tech-requirements/>
9. ProctorU How To PDF: https://www.proctoru.com/downloads/how_it_works_test_taker.pdf
10. ProctorU Pre-Exam Checklist: <https://www.proctoru.com/pre-exam-checklist/>
11. ProctorU Computer Equipment Tester: <https://test-it-out.proctoru.com/>

Gupton-Jones College of Funeral Service Library

Upon enrollment the student will receive a username and password to access the Russell M. Millison Library at Gupton-Jones. The student will be given a virtual library card and will have access to all aspects of the library. Library books may be requested for a period of two weeks. Students are responsible for return shipping costs.

The Follett-Destiny system also provides other e-resources as well (libraries, news sites, encyclopedias, journals, etc.) to assist the student with research projects.